



# Data Management

Optimising your data.

## Recover-IT

Deleted data recovery

If a file is deleted by accident, or lost if a hard drive stops working, it is not always lost forever. In many situations, we can use data recovery to restore lost information.

## Retire-IT

Decommissioning wipe and recycling

Retire-IT is a military-grade hard disk drive decommissioning procedure that involves multiple wipes so that recovery software cannot access your confidential data.

A report is produced for your records.

## Transfer-IT

Mailbox or data transfer between computers

We carry out secure and reliable transfers of data from computers or between mailboxes so you can be sure that what you need will be there when you need it.

## Enter-IT

Data entry projects

Sometimes you have a large volume of data that needs to be entered.

We offer secure data entry for all kinds of projects, small and large.

Full confidentiality assured.

## Organise-IT

Data or file organisation, streamlining and conversion

Over time, your data can end up disorganised, in different places that don't quite line up.

We can review your systems and implement any changes needed to get everything straight.

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